

OUSD Special Education Community Advisory Committee (CAC)
Agenda for February 4, 2013

6:30	Welcome and Introductions	5 minutes	Stacey Smith, <i>Ex-Officio Chair</i>
6:35	Roll Call and Quorum	2 minutes	Stacey Smith
6:40	Discussion and Vote on Proposed Bylaws Amendment	15 minutes	Stacey Smith, Brian Blaisch
	There will be 5 minutes of discussion/public comment followed by a vote on the <u>proposed amendments to CAC Bylaws</u> . In order to streamline executive functions and improve organizational structure, the proposed changes are as follows:		
	1. Eliminate the Nominating Subcommittee and in its place establish an additional Officer Position, known as Parliamentarian, whose duties would be to a) ensure the CAC is acting in accordance with its rules, by-laws and its responsibilities under the educational code, b) manage all nominations and elections tasks previously performed by the Nominating Subcommittee, plus provide new member orientation, c) maintain records of CAC Voting Member meeting attendance, d) maintain a list of members that includes date of appointment and category of representation, and e) maintain a list of sub-committee membership as provided by sub-committee chairs.		
	2. Modify the Secretary position description to eliminate responsibility for items (d) and (e) above, which will now be the responsibility of the Parliamentarian.		
	3. Modify the description of the Executive Board to allow for shared positions for all Officers.		
6:55	Election of CAC Officers and New Voting Members	5 minutes	Stacey Smith
	<i>New Voting Members:</i> Rosa Bay, Community Member & Sarah Steenhouse, Parent		
	<i>Chair:</i> Cintya I. Molina <i>Co-First Vice-Chairpersons:</i> Kristen Dixon, Mona Aubry		
	<i>Secretary:</i> Katie Barron <i>Parliamentarian:</i> Brian Blaisch		
7:00	Middle School Program Overview: Ensuring a Successful Transition from Elementary to Middle School	30 minutes	Megan Dunn, <i>Middle School Coordinator</i>
7:30	Director's Report	15 minutes	Karen Mates, <i>PEC Director</i>
7:45	Community Concerns	20 minutes	Sharon Jobson, <i>Ex-Officio Chair</i>
8:05	Community Discussion: Preferences for Meeting Topics for the Rest of 2012-13	10 minutes	Stacey Smith & Sharon Jobson
8:15	Public Comments & Announcements, Next Steps	10 minutes	Stacey Smith & Sharon Jobson
8:30	Adjourn		

For more information about the CAC and tons of resources our website/wiki is <http://oaklandcac.pbworks.com>. Have a question or want to join our email distribution list? Contact us at cacoakland@gmail.com.

What Is a CAC Supposed to Do?

30 EC 56194 - Community Advisory Committee Authority; Responsibilities 56194. The community advisory committee shall have the authority and fulfill the responsibilities that are defined for it in the local plan. The responsibilities shall include, but need not be limited to, all the following: (a) Advising the policy and administrative entity of the special education local plan area regarding the development, amendment, and review of the local plan. The entity shall review and consider comments from the community advisory committee; (b) Recommending annual priorities to be addressed by the plan; (c) Assisting in parent education and in recruiting parents and other volunteers who may contribute to the implementation of the plan; (d) Encouraging community involvement in the development and review of the local plan; (e) Supporting activities on behalf of individuals with exceptional needs; (f) Assisting in parent awareness of the importance of regular school attendance.